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| **QUALIFICATION** |
| **CODE** | **CPC32413** | **TITLE** | **Cert III in Plumbing - MACG** |
| **DELIVERY MODE** | [ ]  Internal[x]  External[ ]  Workplace | **DELIVERY LOCATION** | **Scarborough QLD Australia** |
| **FUNDING STATUS**  | [ ]  User Choice (Apprenticeship or Traineeship) [ ]  VET Investment Plan (Certificate 3 Guarantee / VETiS / Higher Level Skills)  | [x]  Fee For Service [ ]  Other |
| **RECOGNITION OF PRIOR LEARNING (RPL)** | Do you wish to apply for RPL? [ ]  YES [x]  NO |

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| **PERSONAL DETAILS** |
| Please write the name exactly as written in the identity document, this must match the name you used when creating your Unique Student Identifier (USI). More information about USI is provided throughout this form.**SINGLE NAME ONLY** [ ]  (tick this box if you have one name only that cannot be written in the following format. Write your single name in the ‘Surname’ section |
| **FIRST NAME (Must be your legal name)**      | **MIDDLE NAME**      | **SURNAME**      |
| **PREFERRED NAME**      | **ARE YOU KNOWN BY ANY OTHER SURNAME**[ ]  No [ ]  Yes, please provide       |
| **GENDER (one box only)** | [ ]  Male [ ]  Female [ ]  Other | **DATE OF BIRTH (dd/mm/yyyy)**     /    /     |
| **CONTACT DETAILS** | Email:      | Mobile:       |
| Alternative Email (optional):       | Home:(0  )       |
| **RESIDENTIAL ADDRESS** Please provide the physical address (street number and street name as per Australia Post, not post office box) where you usually reside. Do not list any temporary address at which you reside for training, work or other purposes before returning to your home. |
|       |
| SUBURB:      | Post Code:      |
| **POSTAL ADDRESS** (if different from above) |
|       |
| SUBURB:      | Post Code:      |

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| **IDENTIFICATION** |
| **Please provide a legible valid copy in colour of one of the below forms of identification:**[ ]  Australian Driver Licence [ ] Australian Passport [ ]  Non-Australian Passport (with Australian Visa) [ ] ImmiCard [ ] Citizenship Certificate [ ]  Australian Birth Certificate |
| **Do you currently have a Unique Student Identifier (USI)?** *From 1 January 2015, we Australian Trade Training College can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER. If you have not yet obtained a USI you can apply for it directly at* [*https://www.usi.gov.au/your-usi/create-usi*](https://www.usi.gov.au/your-usi/create-usi) *on computer or mobile device.* | [ ]  YES [ ]  NO |
| **If YES, please supply your USI number here:** [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  |
| **If NO,** by signing this form you authorise Australian Trade Training College to apply for a USI on your behalf and declare that you have read the privacy information at <https://www.usi.gov.au/documents/privacynotice-when-rto-applies-their-behalf>. You must also provide some additional information which is throughout this form so that we can apply for a USI on your behalf.  |

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| **AVETMISS DETAILS** |
| **1a. COUNTRY OF BIRTH**      | **1b. TOWN OF BIRTH**      | **1c. CITIZENSHIP STATUS**[ ]  Australian Citizenship [ ]  New Zealand Citizenship[ ]  Permanent Humanitarian Visa Holder[ ]  None of the above |
| **2. Do you speak a language other than English at home?** | [ ]  NO, English only [ ]  YES, Specify Language      |
| **3. Are you of Aboriginal or Torres Strait Islander Origin?** | [ ]  NO [ ]  YES, Aboriginal [ ]  YES, Torres Strait Islander [ ]  YES, Torres Strait Islander and Aboriginal |
| **4. Do you consider yourself to have a disability, impairment or long-term condition?**  | [ ]  YES  | [ ]  NO |
| **4a. If yes, please indicate area** | [ ]  Hearing/Deaf [ ]  Physical [ ]  Intellectual [ ]  Medical Condition[ ]  Mental Illness [ ]  Learning [ ]  Vision [ ]  Acquired Brain Impairment[ ]  Other, please provide      |
| **4b. If you answered YES to the above question will you require additional support to participate in this course?**[ ]  NO [ ]  YES Please note: your trainer will have a confidential discussion with you to determine if any reasonable adjustment of training and assessing is required **Comments:**       |
| **5. What is your highest COMPLETED school level?** | [ ]  Year 12 or equivalent[ ]  Year 11 or equivalent | [ ]  Year 9 or equivalent[ ]  Year 10 or equivalent | [ ]  Year 8 or Below [ ]  Never attended school |
| **5a. Do you have a Learner Unique Identifier (LUI)?** *Young Queenslanders are registered for the Queensland Certificate of Education (QCE) during Year 10 or in the* *12 months before they turn 16, whichever comes first. The learning account records enrolments and results of any completed studies in the different types of learning that may lead to a QCE.* | [ ]  YES [ ]  No[x]  N/A |
| **5b. If YES, please supply your LUI number here:** [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  |
| **6. Are you still enrolled in secondary or senior secondary education?** | [ ]  YES | [ ]  NO |
| **7. Have you SUCCESSFULLY completed any qualifications?** | [ ]  YES | [ ]  NO |
| **7a. If Yes, please tick applicable qualifications** | [ ]  Certificate I[ ]  Certificate II Other Certificates [ ]  Certificate III or Trade Certificate [ ]  Certificate IV or Advanced Certificate | [ ]  Diploma or Associate Diploma [ ]  Advanced Diploma or Associate Degree[ ]  Bachelor Degree or Higher[ ]  Other Education |
| **8. What is your current employment status?** | [ ]  Full Time Employee [ ]  Part Time Employee[ ]  Self Employed, not employing others[ ]  Self Employed, employing others | [ ]  Employed, unpaid worker in family business[ ]  Unemployed, seeking full-time work[ ]  Unemployed, seeking part time work[ ]  Not employed, not seeking employment |
| **9. What BEST describes your main reason for undertaking this training?**(please select most appropriate) | [ ]  To get a job [ ]  To develop my existing business [ ]  To start my own business [ ]  To try a different career [ ]  To get a better job or promotion[ ]  It was a requirement of my job  | [ ]  I wanted extra skills for my job [ ]  To get into another course of study[ ]  For personal interest or self-development[ ]  To get skills for community/ voluntary work[ ]  Other reasons       |
| **EMERGENCY CONTACT DETAILS** (Legal Parent/Guardian details MUST be supplied if leaner is under 18 years of age) |
| **RELATIONSHIP**      | **FIRST NAME/S**      | **SURNAME**      |
| Phone H/W: (0  )       | Mobile:       | Email:       |
| **MARKETING** |
| By signing this form I give permission to use photos/ images in public material and social media (including any photos/ images where I may be recognised or participating on training) for current and future marketing and business purposes. I understand that I retain the right to withdraw my consent at any time.[ ]  I choose to **opt-out** of this marketing and usage consent. |
| **How did you hear about us?** | [ ]  Social Media[ ]  Our website: attc.org.au [ ]  Word of mouth | [ ]  Previous ATTC Student[x]  Down Under Centre referral [ ]  Other referral (Please provide)       |

**PRIVACY NOTICE**

Under the Data Provision Requirements 2012, Australian Trade Training College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by Australian Trade Training College for statistical, administrative, regulatory and research purposes. Australian Trade Training College may disclose your personal information for these purposes to:

* Commonwealth and State or Territory government departments and authorised agencies;
* NCVER;
* your employer, if you are engaged as an apprentice or traineeship or if your employer is paying your fee’s;
* your school, if you are engaged as a school based apprentice/trainee or engaged with a school Australian Trade Training College is in partnership with;
* your legal parent/guardian listed on this form if you are under the age of 18;
* Registered Training Organisations who request to verify your studies are valid with Australian Trade Training College

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

* populating authenticated VET transcripts;
* facilitating statistics and research relating to education, including surveys and data linkage;
* pre-populating RTO student enrolment forms;
* understanding how the VET market operates, for policy, workforce planning and consumer information; and
* administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER’s website at <https://www.ncver.edu.au>)

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

In accordance with section 11 of the Student Identifiers Act 2014, Australian Trade Training College will securely destroy personal information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application or the information is no longer needed for that purpose.

For further information about how Australian Trade Training College collects, uses and discloses your personal information generally, including how you can make a complaint about a breach of privacy, please refer to Australian Trade Training College privacy policy which can be found within the [Learner Information Handbook](https://attc.org.au/about-us/policies-and-procedures/) and on our website at [www.attc.org.au](http://www.attc.org.au).

**APPLICANT DECLARATION**

**I declare that:**

* The information I have provided to the best of my knowledge is true and correct.
* In making this application for enrolment, I am aware of the consequences that may arise from providing false, misleading or incomplete information, including the cancellation of my enrolment or the withdrawal of any offer made by Australian Trade Training College.
* I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.
* I authorise Australian Trade Training College to search or create a USI on my behalf in the instance I have not provided one.
* I have received and/or accessed and read the Learner Information Handbook and understand my rights and responsibilities as a learner.
* My decision to complete and submit this enrolment form has been without coercion,
* I have received and/or accessed, read and understood the RTO’s fee schedule and refund policy,
* I have been provided with sufficient information on Delivery and Assessment arrangements.

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| **By signing this form I confirm I have read and understood both the Privacy Notice and Applicant Declaration above.**(to be signed by learner and Legal Parent/Guardian if the learner is under 18 years of age) |
| **Learner Signature** |  | Date: /  /     |
| **Guardian Full Name** |       | Date: /  /     |
| **Guardian Signature** |  |